



Job Posting

Date – Mar 6, 2026

Our Misson

“We work hard to take care of our family and yours by developing relationships and building our communities.”

What We Do

Zak's Group of Companies comprises of a Construction Division specializing in Residential and Cabinetry, Agricultural, and Commercial projects, as well as a Retail Home Hardware Division in Hague, Warman and Saskatoon.

Position : Project Manager

Start your career with a leader in Saskatchewan construction! Zak’s is seeking a motivated and detail-oriented **Project Manager**. This role is ideal for someone early in their project management career who is eager to learn, grow, and take on increasing responsibility.

This position is based in Hague, SK, with regular site visits throughout the region.

Responsibilities

- Assist in coordinating residential construction projects, including scheduling, budgeting, and site communication.
- Support senior Project Managers with documentation, project tracking, and reporting.
- Review and interpret construction drawings, material lists, and project specifications.
- Conduct basic site inspections to monitor progress, safety, and quality.
- Communicate with internal teams, subcontractors, and suppliers to keep projects on track.
- Help manage change orders, updates, and client communication as needed.
- Maintain organized project files and assist with administrative tasks.
- Uphold company safety policies and ensure best practices are followed on all job sites.

Requirements

- Experience in residential construction and project management.
- Experience in construction, trades, or project coordination is an asset but not required.
- Strong organizational and time-management skills.
- Ability to read or willingness to learn blueprint and technical drawing interpretation.
- Effective communication and teamwork skills.
- Comfortable working in both office and on-site environments.
- Basic computer proficiency (Microsoft Office, email, digital project tools).

Zak's Offers

- Competitive wages
- Benefit plan
- RRSP/DPSP plan
- Lifestyle Spending Account
- Growth Opportunities

How to Apply

- Visit www.zaksbuilding.com/careers/, and fill out the form and attached your resume.
- In-Person at 101 South Access Road, Hague, SK.

Hiring Manager

- Clint