



Job Posting

Date – April 6, 2026

Our Misson

“We work hard to take care of our family and yours by developing relationships and building our communities.”

What We Do

Zak's Group of Companies comprises a Construction Division specializing in Residential, Cabinetry, Agricultural, and Commercial projects, as well as a Retail, Home Hardware Division in Hague, Warman and Saskatoon.

Position

- Title – **Lumber & Building Materials Customer Service**
- Location – **Warman, SK**
- Scope – **Full-Time or Part-Time**

Key Responsibilities

- Greet and assist customers with product selection, quoting, and order processing related to building materials (lumber, drywall, insulation, roofing, etc.).
- Provide knowledgeable and accurate product information and support.
- Prepare sales quotes, process orders, and coordinate with the yard team for deliveries or pickups.
- Troubleshoot issues and offer solutions for customer inquiries.
- Ensure accuracy in pricing, inventory, and order details.
- Collaborate with contractors, builders, and DIY customers.
- Maintain a clean and organized work environment.

Qualifications

- Experience in retail or building materials customer service is preferred.
- Familiarity with construction products or materials is a strong asset.
- Excellent communication and customer service skills.
- Detail-oriented and organized with strong problem-solving abilities.

- Comfortable using computers and POS systems.
- Able to work in a fast-paced team environment.
- Willing to work a flexible schedule, including weekends.

Zak's Offers

- Competitive wages
- Benefit plan
- RRSP/DPSP plan
- Lifestyle Spending Account
- Growth Opportunities

How to Apply

- Fill out the form online - <https://zaksbuilding.com/careers/>
- In-Person – 380-930 Centennial Blvd, Warman, SK